



## PLANNING COMMISSION

Wednesday, August 17, 2016 6:00 P.M.

Mayor and Council Chambers

255 W. Alameda

Tucson, Arizona 85701

Legal Action Report

### 1. Roll Call

Meeting was called to order by Chair Bryson at **6:07 p.m.** Those present and absent were:

Present:

Killian Harwell	Member, Mayor
Quentin Bryson, Chair	Member, Ward 2
Shannon McBride-Olson	Member at Large, Ward 2
Mary E. Reynolds	Member, Ward 3
Joe Yee	Member, Ward 4
Nicholas Pafford	Member at Large, Ward 5
Marc Fink	Member, Ward 6
Ladd Keith, Vice-Chair	Member at Large, Ward 6

Absent:

Kim Patten	Member at Large, Ward 1
Curt Ench	Member at Large, Ward 3

Staff Members Present:

Lynne Birkinbine, Interim Deputy Director, Planning and Development Services  
Piroshka Glinsky, Principal Assistant City Attorney, City Attorney's Office  
Daniel Bursuck, Planner, Planning and Development Services  
Rebecca Roupp, Principal Planner, Planning and Development Services  
Matt Berube, Lead Planner, Planning and Development Services  
Russlyn Wells, Interim Zoning and Sign Code Administrator, Planning and Development Services  
Jim Mazzocco, Zoning Examiner, City Manager's Office  
Clayton Trevillyan, Interim Building Official, Planning and Development Services  
Yolanda Lozano, Records Manager, City Clerk's Office  
Maria Talamante, Management Assistant, City Clerk's Office  
Monica Sierra, Secretary, City Clerk's Office

### 2. Educational Session on Open Meeting Law

Presentation given by Yolanda Lozano, Records Manager, City Clerk's Office

Discussion held. No action taken.

**3. Approval of Minutes/Legal Action Report – July 20, 2016**

It was moved by Commissioner Yee, duly seconded, and carried by a voice vote of 8-0, to approve the July 20, 2016 Minutes.

**4. PDSD Staff Announcements**

Presentation given by Lynne Birkinbine, Interim Deputy Director, Planning and Development Services and Daniel Bursuck, Planner, Planning and Development Services

Discussion held. No action taken.

**7. Sign Code Revision Project**

(Note: Item taken out of order)

Presentation given by Daniel Bursuck, Planner, Planning and Development Services.

Presentation given by Russlyn Wells, Interim Zoning and Sign Code Administrator, Planning and Development Services.

Presentation given by Jim Mazzocco, Zoning Examiner, City Manager's Office.

Discussion held. No action taken.

RECESS: 7:41 p.m.

RECONVENE: 7:48 p.m.

COMMISSIONERS: All present

STAFF: All Present

**5. Vice-Chair Election**

(Note: Item taken out of order after item # 7)

It was moved by Vice-Chair Keith, duly seconded, and carried by a voice vote of 8-0, (Commissioners Patten and Ench absent), to elect Commissioner Killian Harwell as Vice-Chair to the Planning Commission.

**6. Roll Call**

Commissioners all present

**7. Sign Code Revision Project**

(Note: Item taken out of order after item # 4)

**8. Unified Development Code Text Amendment No. 5**

Presentation given by Daniel Bursuck, Planner, Planning and Development Services.

Discussion held.

It was moved by Vice-Chair Harwell, duly seconded, and carried by a voice vote of 8-0, (Commissioners Patten and Ench absent), to set public hearing date for September 21, 2016.

**9. Use Height Restrictions in the C-3 Zone Text Amendment**

Presentation given by Daniel Bursuck, Planner, Planning and Development Services.

Discussion held.

It was moved by Commissioner Reynolds, duly seconded, and carried by a voice vote of 8-0, (Commissioners Patten and Ench absent), to set public hearing date for September 21, 2016.

**10. ~~Auto Wash Conveyor Text Amendment (continued to the September 21, 2016 meeting)~~**

Note: This item has been continued.

**11. ~~Reinvestment Tools Text Amendment Package No. 3 (continued to the September 21, 2016 meeting)~~**

Note: This item has been continued.

**12. Future Agenda Items**

Reinvestment Tools Text Amendment Package No. 3 – Overlapping Plan Amendment / Rezoning – Public Hearing (September 21st)  
UDC Auto Wash Text Amendment – Public Hearing (September 21st)  
Use Height Restrictions in C-3 Zone – Public Hearing (September 21st)  
Historic Landmark Designation Text Amendment – Study Session (September 21st)

**13. Call to the Audience**

There were no speakers.

**14. Adjournment**

Adjournment at 8:31 P.M.